



MBSS Parent Advisory Council Meeting Minutes

September 26th 2022

MBSS PAC Executive for 2022/2023

President: Melissa Ganzeveld

Vice Present: Rebecca Ashley

Treasurer: Laura Sharun

COPAC Rep: Olena Golulubuva

Call to order: 6.37pm

Attendance: Susan Derickson, Melissa Ganzeveld, Rebecca Ashley, Olena Golulubuva, Ryan Mansley

Approval of prior minutes from September 2022: First Rebecca / Second Melissa

Approval of today's agenda: First Melissa / Second Rebecca

2022/2023 Election of Executive:

- President - Melissa Ganzeveld
- Vice President - Rebecca Ashley
- COPAC Rep - Olena Golulubuva
- Treasurer – Unfilled – interim support Laura Sharun
- Secretary – Unfilled
- Member at Large – Unfilled

Motion to approve the new executive, second Susan – All in favour – carried

Administration report: Attached as Appendix A

Treasurer report – yearend financial summary: Appendix B

CoPAC report: Attached as Appendix C

Existing Business:

- Photo fundraiser for Fall – 50 families have joined so far and more weekend dates have been opened up to accommodate
- COBBC and creation of MBSS / GPSS Alumni Association – feedback from Westside B of T and other secondary schools – postponed
- PST rebate – Laura is still working on this and will provide an update at the next meeting

New Business:

- Ryan is going to look in to why the Bear Track is not being actively sent to parents any longer and provide an update at the next PAC meeting

- Dry Grad Committee – Melissa Reddekopp, Melandie Wowchuck and Laura Sharun to join the committee this year
- BCCPAC membership renewal – Motion to pay this years fee and still maintain BCCPAC membership, 1st Rebecca, 2nd Olena – all in favour – carried
- Ryan discussed discretionary funds and Scott will update us on the MBSS process during the next meeting

Next meeting date:

- Oct 24th 2022 at 6.30pm in the MBSS library

Adjourned: 7.24pm

Appendix A – Administration Report

- We are as back to normal as possible; masks are optional and COVID, though present, is not too prevalent with staff or students.
- It has been another busy start to the year. We have added 2 more portables outside for a total of 15. Originally, in our staffing meeting in the Spring, the School District had projected our student population to be 1760. Presently, we have approximately 1820 students. As well, we have 45 Certified Education Assistant positions, and 97 teaching positions. For the start of this year, we had 23 teacher 'hires.' We are continuing to have a few clerical and custodial positions coming available for postings. Therefore, we have a lot of new faces at MBSS!
- Recently, our Leadership classes organized a PEP Rally to try to increase students' spirit and to bring back students wanting to be involved in a variety of school based activities. They are actively thinking of events that will continue to build students spirit and assist in the development of school culture.
- This week is Truth and Reconciliation Week, with a Statutory Holiday on Friday. (No School on this day.) Our Indigenous Leadership class has planned 2 assemblies for this Wednesday September 28th. We are encouraging all of our staff and students to wear orange during this week, particularly on September 28th. Activities have also been planned in classrooms and in the school to teach our staff and students about the importance of Reconciliation and the need for reflection to see how each of us can be part of the Reconciliation process.
- Outside of our Career and Counselling Centre, MBSS has a "Hallway of Heroes." This past year, we decided to 'induct' a new hero. We have chosen the Honorable Murray Sinclair, former Canadian Senator, and Chair of the Canadian Truth & Reconciliation Commission. In the spirit of reconciliation, we felt that we should be honoring a Canadian who was a prominent in educating our country about the need for Reconciliation and improvement. Mr. Sieben and a MBSS student, and other School District and WFN leaders, will have the privilege of 'Zooming' with Mr. Sinclair on Monday October 3rd.
- Grad is back! We are looking at many of the same events that we have hosted for Grad prior to the pandemic (Winter Formal, Grad Walk & Banquet, Ceremony etc.) Some

things may have to look a little different, but the Grad class is working their way through any planning changes that will have to occur.

- Staff have been asked to start to for a wish list for PAC. Mr. Sieben will be bringing a school prioritized list forward at the October and/or November PAC Meeting
- Athletics and Extra-Curricular activities are on! Presently, we have Football, Volleyball, Cross Country, Boys Soccer, and Field Hockey. Drama has been holding auditions. The Band are preparing to play in Festivals etc., and some clubs have started.

Appendix B – Treasurer report

Mount Boucherie Secondary School Parent Advisory Council Treasurer's Report

Account Balances as of **AUG 31/22**

General Account:

TD Canada Trust

Balance Forward	\$ 1,643.56
Deposits ()	
Cheques written ()	-
Interest	
Service Charges	2.50
Balance	\$ 1,641.06

Deposits to general acct

Description	Amount
Total	\$ -

Cheques from general Account

Description	Amount	Chq #
Total	\$ -	

Gaming Account:

TD Canada Trust

Balance Forward	\$ 2,999.01
Deposits ()	-
Cheques written ()	-
Interest	
Service Charges	2.50
Balance	\$ 2,996.51

Cheques from Gaming Account

Description	Amount	Chq #
TOTAL	\$ -	

Outstanding Commitments

Appendix C – CoPAC minutes

- 4.0 Agenda: Additions/Approval • Draft Motion: To accept the September 12, 2022 COPAC Agenda as presented. • Ammendmends: Not an Annual General meeting, a General Meeting • Next meeting correction: October 3rd, 2022 • Notice of motion - Sarena Smith appointed as COPAC Secretary -Nicola Baker motioned to accept, Roslyn Hazen second. Motion passed

- 5.0 Minutes: June 6th, 2022 Additions/Approval • Draft Motion: To accept the June 6th, 2022 minutes as circulated. • Roslyn Hazen- motioned to accept, Heather Engram second. Motion passed 6.0 SD23 Reports
- *Simon Adams-Update and information on Family Affordability Funding* As per bulletin: • One time Funding from Ministry of Education and Childcare • \$60 million to BC districts to increase for security to students and their families. Also to support student, parents and guardians with affordability concerns. • SD23's share is \$2,396,709 mil • Distributed under Section 115.1A of School act • Additional information about guidelines of the spending was provided • Not able to use reimbursed funds already paid (Discussion regarding school fees will follow) • Looking to PACs for feedback • Funds can't be used for hiring • COPAC will circulate to the PACs
- *Superintendent Update* • Good start to the year • Increased enrolment, will need to determine how that impacts budget • Webber Road up and running • More work expected in schools • Great tone in schools and excited to see staff, kids and families • Introduced Delta Carmichael-Secretary Treasurer • Question from Nicola Baker-Please forward proposed vs enrolled numbers. Would be helpful for PACs and COPAC to community. Kevin K will try and get numbers to PACs after numbers are determined • Question from Camila Biffard - Maintenance at her school. Is there a way the PAC can help move maintenance along? Kevin explained the process of requests and how the maintenance and orders are prioritized • Question from Shannon Gallivan - Discretionary budget discussions with principals. Kevin deferred to Delta Carmichael. No time line, suggested talking to principals at first PAC meeting • Simon gave brief background regarding discretionary budget
- *Trustees Update – Moyra Baxter* • A lot of work done over the summer to get two schools up and running • Thanked staff for all their hard work over the summer to prepare for the new school year • Operations working to prepare operations functions • The funding from the government came with little notice, wanting to hear from parents in how the funding can be used to support all students. Concerning that we have to spend it all one year. Will be asking ministry for hold back. • 129 Portables on school sites is concerning. These come out of the operating budget. • Will be having first Board Meeting on Wednesday Sept 14, 2022. • Question from Jammie Paterson - The fund: What is the definition of school supplies? Does it include technology? Deferred to Kevin Kaardal. Will be looking closely at what funds can be used for and its intention. • Question from Heather Burton - Is there a specific amount going to each school in SD23? Kevin Kaardal and Delta Carmichael-This amount will be determined once we have more information. • Moyra Baxter recognized for her work over many years, confirmed she will not be seeking reelection.
- *Partners and Committee Updates COTA, Susan Bauhart*: • Teacher are getting classrooms going and getting to know kids. Busy September and thanked for having her. Shelley Yost, CUPE: • Busy start to the year with Bellvue Creek and Webber *Zach Johnson-Student Council*: • Had first meeting today, asked for students to come forward if they are interested. • Kevin Kaardal: Commented on being able to welcome parent volunteers back to schools. • Question from Jammie Paterson: Any updates on contracts? • Susan Bauhart: Provincial bargaining continues. Happy to answer questions. • Nicola Baker: Thank you for all the work taking place behind the scenes from our partners.

- 7.0 PAC 360 • A *quick* opportunity for PACs to briefly discuss topics they may need assistance with from COPAC or SD23 or topics that might be relevant to other PACs – Simon Adams • Shannon Gallivan: Do we want to maintain monthly meetings? Nicola Baker: Will discuss with other PACs. • Mina Petersen: Are we able to have SD23 employees join the PAC Exec? Simon Adams: All Parents and guardians can be on the PAC, but cannot serve on the Exec due to conflict of interest. Kevin Kaardal: Concern about employees being on the executive. M. Baxter: PACs are to advise the principal and the school. Creates problems when the employee is speaking on behalf of staff and parents. Disclosure to principal is the first step. Discussion followed. Moyra Baxter: Main concerns are conflicts of interest and advising. Nicola Baker: No clear guidelines as far as Board Policy. If this is a consistent issue, Board Policy should reflect that. • Shannon Gallivan: Are PACs able to follow 2013 Food Guidelines? No update to report at this time, will keep PACs up to date. • Penny Liao-Lussier: Asked for clarification on Food Guidelines. (Which Ministry directs this?) Kevin Kaardal: Guidance currently provided by Ministry of Health, Ministry of education gives guidance on what can be sold in schools.
- 8.0 COPAC 360 10. Other Business *COPAC Focus, Simon Adams* • Presented document last year with COPAC priorities. • For 2022/2023, COPAC Exec is hoping to hear from parents and District PACs on where they would like to focus. • Nicola Baker: Building relationships is a good focus. Having the executive members partner up with schools, principals, and trustees in specific areas. Collaborate with other DPACs. Spoke about PAC to PAC fund, program that allows PACs to use funds raised and contribute to PACs in need. Assists in creating equity across the district. Simon Adams: Strengthen relationships within the organization. Advocating to have Board Meetings publicly available on Zoom. Motion has been put forward. • Vacant Secretary role filled-Sarena Smith. New Vacant position will be Member at Large. Please reach out to COPAC President if you or a member on your PAC is interested. Clarified that you can serve on your school PAC and COPAC simultaneously. Need to be a member of the PAC executive. • Appoint Sarena Smith as COPAC Secretary Motion: Camila Biffard, Second: Roslyn Hazen. Motion passed. • Zoom Licences provided last year to PACs with help from the district. Looking to do the same for 22/23. • Use the SD23 Email. Not using the district email poses challenges for COPAC to communicate. Please ensure you use your district email. If you don't have access, please reach out to the COPAC. • All Candidates Meeting coming up. Please review the candidates. Important for parent to know who the nominees and trustees are. Proposed Zoom Meeting forum for all candidates to have the opportunity to ask questions to nominees. Zach Johnson: SDC would like to co-host. Will obtain from questions due to conflict of interest. Simon Adams: Good opportunity to know the nominees. Trustees is the unlimited leadership of our organization. Many candidates are single issue. Will discuss time concerns for the agenda on Oct 3rd. Roslyn Hazen: Shared time concerns. Are we able to do the meeting in a presentation. Will take details off line. Zach Johnson: Lake Country Candidate running unopposed. Clarification on the Lake Country candidate addresses. Encouraged parents to research candidate mandates and views. • Motion for All Candidates Platform on Oct 3rd or date determined: Nicola Baker, second: Heather Engram. (Carrie Broughton abstained) Motion passed • 30 Days Notice of Motion: COPAC Treasurer will present the COPAC Budget at the October 3rd Meeting. • School District Committee Reps. Named Committees as listed. Open up to COPAC Reps to become members of these committees. Helpful when COPAC Reps assist. o Safe Schools: Shannon Gallivan (Heather Engram also interested. Works for Interior Health) Able to share o Human Rights Committee: Deannie Zahara, Carrie Broughton o Public Education Awareness: None o District Early Learning Years Partnership: Penny Liao-Lussier o Health Promoting Schools: 3 seats-Elementary: Camila Biffard, Middle: Tanya Leshuk,

Secondary: Mike Figurski o Indigenous Education: None o Partners for Inclusive Education: Sarena Smith • Shannon Gallivan: Wanted to talk about monthly meetings. Did we want to continue. Heather Engram: Worked for their PAC. Tanya Leshuk: Worked for their PAC due to timing. Diana McCarron (via chat): Do PACs have monthly executive meeting separate from PAC meetings? Most PACs do. 11.

- Adjournment Camila Biffard motioned to adjourn.
- Future Meeting COPAC General Meeting- Monday, October 3, 2022 7:00pm via zoom. District and Committee Meetings Information is available on www.sd23.bc.ca COPAC Website: <http://copac.sd23.bc.ca> Facebook: <https://www.facebook.com/sd23copac/> Twitter: @COPACSD23